

**ADJOURNED MEETING OF THE BOARD
Of Ferry County Commissioners
April 4, 2011**

The meeting was called to order at 8:00 a.m. by Chairman Miller with Commissioner Heath and Dansel present.

Also present was Michael Sternberg.

Additions & Corrections:

Legislative Update: A telephone conference was held at 8:15 a.m. with Lobbyist Jim Potts regarding Legislative Updates.

Board Reports:

Commissioner Heath met with Larry Abel regarding his property. Commissioner Heath reported that he attended the Tri County Health luncheon for Jim Matsuyama and Collette Valley who are retiring. Commissioner Heath advised that he telephoned Eric Weatherman on the cabins giving him his support. Commissioner Heath also attended the Workforce Development meeting where they discussed budget issues.

Commissioner Dansel reported that he inspected Fisherman's Cove Road and Kiwanis Road. Commissioner Dansel advised that he met with the Public Works Director regarding the six year transportation plan. Commissioner Dansel also visited with the department heads and elected officials. The Jail has been understaffed due to illness and will have some overtime, and the Assessor's office is happy the Board of Equalization has been seated. Commissioner Dansel received a letter from Sara Kretz and telephoned her to discuss range areas.

Commissioner Miller reported that he attended the retirement party for Jim Matsuyama from Tri County Health. Commissioner Miller met with Ed Shaw from the Forest Service to discuss the Franson Peak Road. Commissioner Miller attended the Washington Rural Counties Insurance Pool (WRCIP) meeting. Discussion was held on the re-insurer Munich who provides insurance coverage in Japan. WRCIP feel Japan's disaster will not have much impact on our rates. Commissioner Miller spoke with the claim representative from Canfield on the ADA claim who explained the reason why the claim should be paid. Commissioner Miller advised that he went to Olympia for the Legislative Steering Committee and was disappointed that the state did not have a proposed budget. While in Olympia Commissioner Miller spoke with Brian Enslow regarding the 911 funds and a lack of payment from the Department of Revenue. The issue was resolved. Commissioner Miller inquired about the 911 Advisory Board request

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to combine the 911 committee, trauma council, and homeland security committee. Commissioner Miller advised that this will take a resolution. The Board concurred and requested Commissioner Miller to move forward. Commissioner Miller spoke with Eric Weatherman who requested the Commissioners support for an extension on the comment period for the Lake Roosevelt cabins.

Minute Approval: After review and discussion Commissioner Dansel made a motion to approve the minutes of March 28, 2011 as corrected. Commissioner Heath seconded the motion. The motion carried with all in favor.

Correspondence Review:

Letter to Washington State Department of Transportation thanking Regional Administrator Keith Metcalf and all the staff involved for the support and hard work done on behalf of Ferry County regarding the Golden Tiger Pathway. (Exhibit 1)

Letter to Department of Commerce supporting Career Path Services proposal for transitional jobs. (Exhibit 2)

Job Description for Public Works Controller/Office Manager. (Exhibit 3)

Letters received in support of handicapped accessibility for the Rail Corridor. Refer to the file.

Commissioner Staff Update: Risk Manager Jill Gates, Clerk of the Board Debbie Bechtol, and Deputy Clerk of the Board Teri Kinney met with the Board to give updates. Ms. Gates inquired about the memorandum of understanding with the Fair Association. The Board advised Ms. Gates that another meeting is needed to review the Fair Board's changes. Ms. Gates provided the Board with a draft resolution for a claims agent designation. The Board will review the draft and advised Ms. Gates of any changes. Ms. Gates reported that the ADA lift repair/rebuild will begin Tuesday. Ms. Gates suggested implementing an employee handbook and a personnel policy manual. The Board wants the current personnel policy completed before a handbook is started. The Board will send the Personnel Policy Committee a letter advising them that the Board will be working on a draft revised personnel policy. The draft will be sent to them when completed for their review. Ms. Bechtol inquired about the request to rent the Franson Peak lookout tower. The Board approved the current request and advised a short rental agreement and release agreement will work. The Board requested Ms. Bechtol research the Border Patrol agreement to be sure this does not violate previous agreements. Ms. Kinney requested authorization to attend a grant writing class being provided by Representative Cathy McMorris Rodgers. The Board approved.

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Kinross Update: General Manager Doug Jones met with the Board to give an update. The Board advised Mr. Jones they appreciated the opportunity to attend the annual meeting recently. Mr. Jones gave the Board an update on the exploration project. Mr. Jones advised that the future of Kinross hinges on the exploration project. Mr. Jones advised that if this project does not go through, 50 jobs could be lost with more jobs in jeopardy. Two primary developments have occurred. One is a schedule on the Environmental Impact Study to be completed by November 2013. The second development is Kinross submitted a plan for a categorical exclusion for drilling. The decision came from the Okanogan Wenatchee National Forest that the drilling included in this exclusion is an action that needs to wait for the completion of the Environmental Impact Study. The Board inquired about the gravel back haul. Mr. Jones advised that Stotts Construction is working on the pit and has enough rock to last for a year. The Board advised Mr. Jones that the Customs Road is a concern and requested Mr. Jones speak with the Public Works Director regarding the potential upgrade of this road.

Consent:

Misc. Non-Department Funds Transfer in the amount of \$700.00 to Law Library for 2011 CE Contribution. (Exhibit 4)

Misc. Non-Department Funds Transfer in the amount of \$10,000.00 to MIS for a portion of 2011 CE Contribution. (Exhibit 5)

County Road Funds Transfer in the amount of \$1,786.10 to ER&R for final rock charges on project #809. (Exhibit 6)

PBX Funds Transfer in the amount of \$917.93 to Auditor's O&M for March's inter-fund loan payment for the phone system. (Exhibit 7)

PBX Funds Transfer in the amount of \$917.93 to Auditor's O&M for April's inter-fund loan payment for the phone system. (Exhibit 8)

Distressed Areas Funds Transfer in the amount of \$15,000.00 to Capital Improvement to replace funds deposited into the wrong fund for the Carousel building Geo Thermal Heat System grant. (Exhibit 9)

Resolution No. 2011-14 Bridge Creek 4 HMA Paving & Cement Treated Base CRP #502. After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-14 Bridge Creek 4 Hot Mix Asphalt (HMA) Paving & Cement Treated Base CRP #502. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 10)

Resolution No. 2011-15 Customs Road HMA Paving & Cement Treated Base CRP #111. After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-15 Customs Road Hot Mix Asphalt (HMA) Paving & Cement Treated Base CRP #111. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 11)

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Resolution No. 2011-16 Declaration of Public Works Surplus Equipment. After review and discussion Commissioner Dansel made a motion to adopt Resolution No. 2011-16 Declaration of Public Works Surplus Equipment. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 12)

Proclamation April 28, 2011 Workers Memorial Day After review and discussion Commissioner Heath made a motion to proclaim April 28, 2011 Workers Memorial Day. Commissioner Dansel seconded the motion and the motion carried with all in favor. (Exhibit 13)

Vouchers/Warrants: Funding in the amount of \$55,472.68 has been approved for transfer to the clearing fund for payment of warrant/voucher #240903-241015 for the following:

Current Expense in the amount of \$29,628.88.

County Road in the amount of \$5,343.32.

Drug Abuse in the amount of \$1,507.03.

County Fair in the amount of \$364.60.

Auditor's O&M in the amount of \$375.48.

Enhanced 911 in the amount of \$7,455.19.

Grant Fund in the amount of \$122.91.

Inmate Welfare in the amount of \$592.23.

Recreation Fund in the amount of \$931.14.

Law Library in the amount of \$874.02.

Crime Victims in the amount of \$50.18.

Tourism in the amount of \$1,210.18.

Fair Grounds Management in the amount of \$949.60.

Connections in the amount of \$1,786.19.

Management Info Systems in the amount of \$304.13.

Insurance Fund in the amount of \$244.40.

Medical Trust in the amount of \$153.35.

Inchelium Water District in the amount of \$1,214.86.

E.M.S. District in the amount of \$2,364.99. (Exhibit 14)

Vouchers/Warrants: Funding in the amount of \$420,805.02 has been approved for transfer to the clearing fund for payment of warrant/voucher #19265-19306 and direct payment advice #106824-106945 for the following:

Current Expense in the amount of \$192,340.78.

County Road in the amount of \$126,362.97.

Fair Association in the amount of \$722.62.

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Auditor's O&M in the amount of \$1,354.57.
Enhanced 911 in the amount of \$34,741.17.
Grant Fund in the amount of \$1,216.35.
Recreation in the amount of \$1,987.57.
Weed in the amount of \$4,862.05.
Fairgrounds Management in the amount of \$1,844.40.
Connections in the amount of \$30,943.39.
Management Info Systems in the amount of \$6,796.22.
Insurance Fund in the amount of \$3,119.88.
Fire District #13 in the amount of \$349.86.
Fire District #14 in the amount of \$2,301.03.
Fire District #3 in the amount of \$1,049.59.
Curlew Water in the amount of \$215.30.
Inchelium Water District in the amount of \$2,405.99.
EMS District #1 in the amount of \$8,191.28. (Exhibit 15)

TEDD Update: Specialist Julie Abernethy met with the Board to give an update. Also present was Americorp member Mikayla Martin. Ms. Martin reported that she has more information on the event guide. The event guide will only be printed a few at a time as needed but will also be posted online. Ms. Abernethy advised the Board that she wanted to follow up on the TEDD budget. The Board advised that they want an accounting of the dues and where the dues appear as revenue in the budget. Ms. Abernethy reported that the dues are included in the budget but they do not appear as a line item. The Board inquired if Ferry County decided to withdraw from TEDD if Ms. Abernethy could run the office on \$60,000 a year. Ms. Abernethy advised that she could.

Veteran's Relief Board: President Sharon Wilson met with the Board to discuss the Veteran's Relief Board. Also present were Auditor Dianna Galvan and Chief Deputy Controller Joyce Schertenleib. Ms. Wilson expressed concerns that the Auditors office is trying to govern the Veterans Relief Board. RCW's say the Board of County Commissioners are to govern them. Ms. Galvan advised that they are not trying to govern them. Ms. Galvan reported that she met with Ms. Wilson and the secretary of the Veteran's Relief Board and showed them how to voucher for their supplies needed. Both parties agreed to plan better and work for the betterment of our Veterans.

WSU Extension Education Outreach: WSU Extension Agent Dan Fagerlie met with the Board to discuss education outreach. Mr. Fagerlie provided the Board with draft brochures for range areas. The Board approved the brochure that addresses both cattle

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and horses. The Board requested that a date be put on the brochure for future reference.

Payroll Process: Deputy Clerk/Accountant Dana Kincaid and Clerk of the Board Debbie Bechtol met with the Board to discuss payroll processes. Ms. Kincaid advised the Board that full time and part time employees are able to receive a payroll draw each month. Ms. Kincaid has had several requests for draws from seasonal employees. It is no additional work for Ms. Kincaid. The Board approved. Ms. Bechtol will write a resolution and distribute it to all department heads to for their comments. Ms. Bechtol advised that part time employee's accrue sick leave and vacation time. The part time employees for the fairgrounds have not been using their accrued time. Ms. Bechtol would like part time employees to use their time as needed.. The Board approved.

E911 Phone System: E911 Coordinator Ray Maycumber met with the Board to discuss the phone system. Mr. Maycumber provided the Board with a quote for a new phone system. Mr. Maycumber is concerned about the timeline for the project completion. The Board advised Mr. Maycumber to get the guarantee of completion by June 30th in writing.

There being no further business the meeting was adjourned until April 11, 2011.

BOARD OF FERRY COUNTY COMMISSIONERS

BRAD L. MILLER, Chairman

Approved 4/11/11

ATTEST: _____
Debbie Bechtol, Clerk of the Board