

**FERRY COUNTY COMMISSIONERS  
MEETING MINUTES  
June 20, 2011**

The meeting was called to order at 8:00 am with Commissioners Miller, Dansel and Heath present. Also present was Citizen Michael Sternberg.

**Additions and Corrections to the Agenda:** An order of P.U.D. Privilege Tax distribution will be signed under consent. At 11:00 am Citizen's Margaret Snook and Johnna Exner met with the Board to inquire about the Tax Refunds listed under consent. At 2:30 pm State Auditor Jake Santistevan met with the Board for the Audit Entrance Conference.

**Board Reports:**

**Commissioner Miller, District #1**

Department of Commerce June 15, 2011 Commissioner Miller spoke with Housing Authority Director Teri Cruz and Connections Director Kate Rowe-Maloret regarding the Department of Commerce Consolidated Homeless Grant (CHG). The Department of Commerce is asking that local government be the lead agency for the grant. After communicating with both agencies Commissioner Miller reported that everyone is in favor of the County being the lead agency and that Ms. Rowe-Maloret will administer the grant.

Forest Service June 16, 2011 Commissioner Miller reported he exchanged messages with Colville National Forest Supervisor Laura Jo West regarding the Forest Plan. Ms. West expressed she did not want to release the Forest Plan in a public meeting until it was ready to go out to the public but the Board is more than welcome to meet with them individually to go over the plan now. The Board will set individual meetings with the Republic District Ranger to review the plan.

Curlew Lake Commissioner Miller spent time conversing with citizens regarding the "No Wake" Resolution and the condition of the lake.

**Commissioner Dansel, District #2**

Republic Shop & Commissioners Meeting – Tax Assessments June 15, 2011 Commissioner Dansel met with the Foreman and employees at the Republic Shop. He also attended the 6:00 pm meeting held in the Commissioners office regarding Tax Assessment information.

Cougar Bill June 17, 2011 Commissioner Dansel traveled to Olympia for a meeting regarding the Cougar Bill. A majority of the discussion was pertaining to hound hunting versus boot hunting. There were three scientists in attendance and they had similar views on cougar hunting issues. Commissioner Dansel will forward the notes from the meeting to the other Commissioners as soon as he receives them.

Curlew Lake Commissioner Dansel spent time conversing with home and business owners on Curlew Lake regarding the "No Wake" Resolution.

### **Commissioner Heath, District #3**

**NEW Alliance Counseling Services June 16, 2011** Commissioner Heath reported that due to reduced revenues the Counseling Services is in the process of laying off of four employees total in the Tri-County area. The new tax (1/10 of 1%) that Ferry County commissioners approved was discussed. The decision was made to use some of the funds to supplement a position for a low income Youth Drug and Alcohol Counselor. Commissioner Heath is pleased with this decision, this use of these funds is appropriate for what the tax was intended to provide.

**Minutes Approval** After review and discussion motion was made by Commissioner Heath, seconded by Commissioner Dandel with all in favor of approving the June 13<sup>th</sup> meeting minutes as corrected. After review and discussion motion was made by Commissioner Heath, seconded by Commissioner Dandel with all in favor of approving the June 15<sup>th</sup> meeting minutes as presented.

### **Commissioners Staff Update:**

**Risk Manager/Human Resources** Jill Gates met with the Board to give updates.

**Courthouse Steps and Ramp** Ms. Gates presented the Board with two quotes for the replacement of the front steps and ramp. Due to the amount of money it will cost Ms. Gates needs to acquire one more quote before a decision can be made.

**Cell Phone Policy** Ms. Gates has been working on a County Cell Phone Policy and inquired if the Board wanted to incorporate it into the Personnel Policy or have it be a standalone policy. The Board stated that it is a standalone policy. Ms. Gates presented them with a draft for review.

**Blood Born Pathogen Kits** Ms. Gates reported that the kits she ordered were here and the Hospital has agreed to come and help with training employees on how to use them.

**County ADA Policy** Ms. Gates inquired if the Board wants her to start working on a countywide ADA access policy. The Board directed Ms. Gates to complete the Courthouse ADA policy she is currently working on before starting another.

**Deputy Clerk of the Board** Teri Kinney met with the Board to give updates.

**Board of Equalization (BOE)** Ms. Kinney reported that Bill Baldwin has resigned from his position as a BOE Board Member due to the conflicts that would occur from him being involved in real-estate. Motion was made by Commissioner Dandel, seconded by Commissioner Heath with all in favor of accepting Mr. Baldwin's resignation. Ms. Kinney checked with the State and they confirmed that we could advertise for the position or pick the next candidate in line from the last interviews for a BOE Board Member. After discussion the motion was made by Commissioner Dandel, seconded by Commissioner Heath with all in favor of appointing the next candidate in line due to the time limit remaining before the BOE hearings are scheduled to begin. The Board directed Ms. Kinney to contact that person and see if they are still interested.

**Fire District #3** Ms. Kinney received a phone call from Peter Holter-Mehren stating the Fire Commissioners requested him to contact our office regarding annexing the Deadman Creek area into their District. Ms. Kinney stated she has researched the

RCW's for guidelines of annexing and the Board directed her to pass on the information. The Board stated that they will help and support the process but the Fire District will need to be the lead on this project.

State Emergency Management Division Ms. Kinney reported that Undersheriff Tom Williams has received a call from Emergency Management and would like to know what the Board would like him to report regarding the recent flooding and road damage. The Board stated they want him to report all flooded areas including private property, the damage around Curlew Lake and all road damage. There is a map at the E-911 Center that should show all of the reported flooded and damaged areas.

Personal/Tourism Update – Motor Cycle Rally Ms Kinney asked if any of the Commissioners would be going to the event and offered them weekend admission bands. Ms. Kinney also inquired if Commissioner Dandel would be a Judge for the Show & Shine contest and he stated he would let her know if his schedule would allow him to be there during that time.

Clerk of the Board Debbie Bechtol met with the Board to give updates.

Courthouse Heat Analysis WSU Employee Jerry Graser had some floor plans of the Courthouse copied on the Large Format copier for a Courthouse Heat Analysis. Ms. Bechtol inquired what fund the Board would suggest charges to come out of and if Mr. Graser's time spent on the project is going to be billed to current expense. Ms. Bechtol was directed to find out more details about the project and billing.

Tri-County Commissioner Meeting Ms. Bechtol has corresponded with the other County's Clerks and the morning of September 28<sup>th</sup>, 2011 has been set. The meeting will be regarding the Ruckelshaus Bill (HB1886), further details of the meeting will be forth coming.

Payment in Lieu of Taxes (PILT) Ms. Bechtol reported that the PILT payment has been received and was \$22,495 more than estimated.

Budget Amendment there are a few budgets that need to be amended due to additional revenues and expenditures and Ms. Bechtol is working on getting the process started. A memo will be sent out to all the Department Heads/Elected Officials asking if their budgets need amended.

**Consent:** The Board approved the following:

Insurance Fund Transfer to Public Works in the amount of \$20.25 for copy fees of Public Records. (Exhibit 1)

CE Misc. Non-Dept. Fund Transfer to Airport in the amount of \$535.00 for payment of June vouchers. (Exhibit 2)

CE PBX Fund Transfer to Auditor's O&M Fund in the amount of \$917.93 for the June 2011 phone system loan payment. (Exhibit 3)

CE Misc. Non-Dept. Fund Transfer to Insurance Fund in the amount of \$1,000.00 for claim #32106. (Exhibit 4)

Nationwide Additional Products & Services Plan Sponsor Authorization to provide participants with education and services related to their deferred compensation plan. (Exhibit 4)

Nationwide Roth 457(b) Amendment to provide participants the potentially tax-free benefits of a Roth 457(b) provision. (Exhibit 5)

Ferry County Order's to Refund Property Taxes under the provisions of RCW 84.69.020 for the years 2008-2010. (Exhibit 6)

Ferry County Treasurer – Order of Distribution of the P.U.D. Privilege Tax for the year of 2011 in the amount of \$57,887.07 distributed as follows: City of Republic \$8,491.53, County Road \$3.00 and County Current Expense \$49,392.54. (Exhibit 7)

**Warrant Register:** Funding in the amount of \$9,951.98 has been approved for transfer to the clearing fund for payment of warrant #19420-19424 and funding in the amount of \$41,492.00 has been approved for direct deposit advice for payment of warrant #107323-107381 for a total of \$51,443.98 for the following:

Current Expense in the amount of \$23,026.98

County Road in the amount of \$21,642.00

Auditor's O&M in the amount of \$275.00

Enhanced 911 in the amount of \$1,700.00

Connections in the amount of \$2,550.00

Management Info Systems in the amount of \$1,550.00

Insurance Fund in the amount of \$700.00

(Exhibit 8)

**Warrant Register:** Funding in the amount of \$612,195.76 has been approved for transfer to the clearing fund for payment of warrant #241941-242119 for the following:

Current Expense in the amount of \$58,049.31

County Road in the amount of \$362,190.43

Drug Abuse in the amount of \$410.96

County Fair in the amount of \$319.14

Auditor's O&M in the amount of \$1,131.63

Enhanced 911 in the amount of \$5,171.97

Boating Safety in the amount of \$9.56

Court Facilitator in the amount of \$200.00

Inmate Welfare in the amount of \$2,147.75

Title III in the amount of \$52,679.95

Affordable Housing for All in the amount of \$625.00

Crime Victims in the amount of \$51.60

Connections Transportation in the amount of \$892.49

Fair Grounds Manager in the amount of \$1,287.89

Connections in the amount of \$9,018.11

Airport in the amount of \$730.62

Solid Waste in the amount of \$39,349.50

Post Closure in the amount of \$144.83

Equipment Rental & Revolving in the amount of \$73,470.82

Management Info Systems in the amount of \$1,330.46

Insurance Fund in the amount of \$1,040.43

Medical Trust in the amount of \$20.00

Inchelium Water District in the amount of \$240.85

E.M.S. District in the amount of \$1,682.46

(Exhibit 9)

**Warrant Register:** Payment in the amount of 260.85 has been canceled for warrant #241846 in the amount of \$20.00 and warrant #241871 in the amount of 240.85 and will be reissued. (Exhibit 10)

**Rail Corridor Committee:** Chair Bobbi Weller met with the Board regarding ADA (Americans with Disabilities Act) Guidelines. Attendance sheet and written comments are on file. Committee Member Bob Whitaker reported that the committee has extensively discussed and reviewed their recommendations for the Interim ADA Trail Guidelines and unanimously support the document presented to the Board. The Committee's goal is to make sure that the County is in compliance with the new Department of Justice (DOJ) regulations. The Board's main concern regarding the Interim ADA Trail Guidelines was enforcement. There was also discussion regarding what the speed limit for ADA motorized vehicles should be. The Board will consult the Sheriff and ask the Prosecutor to write language that is enforceable and pass it on to the Committee.

**Prosecutor's Office:** Prosecutor Mike Sandona and Legal Assistant Cindy Nelson met with the Board regarding hourly or exempt employees and budget issues. Mr. Sandona presented the Board with a document defining the difference between an exempt employee and an hourly employee. After review and discussion the decision was made that the Deputy Prosecutor Mike Golden is an Exempt employee. The Board inquired what expectations the Prosecutors Office has regarding the cleaning and maintenance of the new Prosecutors annex once they get moved. Ms. Nelson stated that they would be responsible for most of the daily cleaning and will work out the details with Maintenance Director Erin McBride. Ms. Nelson stated that the Sheriff's Office is now charging the Prosecutor's Office for each criminal subpoena that they are requested to serve and this has caused the line item in the budget Professional Services to be exceeded. Ms. Nelson was informed that there will be a budget amendment soon and we can take care of this issue at that time if needed.

**Curlew Lake:** Blacks Beach Resort Owner Al Collins met with the Board regarding the high water level of Curlew Lake. Attendance sheet and written comments are on file. Mr. Collins stated that the "No Wake" Resolution the Board passed to keep damage at a minimum is appreciated but is asking how enforcement can be improved. The Board explained that the Sheriff's budget for "Boating Safety" is approximately \$14,000 per year for all Ferry County waters (including Lake Roosevelt) and therefore makes it difficult to have Deputies monitoring Curlew Lake more than they are currently. The Board will request that the WSU Office make and laminate larger signs that are adequately visible to be placed at the boat launches/public access points. The Board will also ask the Sheriff about the possibility of the Deputies being scheduled for more time on Curlew Lake and leaving the boat on the lake which would allow more time to be spent monitoring boating and personal water craft activities.

**State Audit Entrance Conference:** State Auditor Jake Stantistevan met with the Board and gave an overview of what the audit will consist of this year. This is Ferry County's short audit year so they expect to only be here for a week which will help keep costs at a minimum.

**Commissioner's Working Session:** The Board discussed the Sheriff's Office contract for the Flagstaff Mountain Tower radio relay site. The Board will request that the Sheriff's Office conduct more research before signing the contract. The Board also discussed the "new" requirements to receive the Department of Commerce Community Development Block Grant (CDBG) funds. The Department of Commerce is requiring all agencies to adopt a Green House Gas Emission Reduction Policy in order to receive the grant funds. Ms. Bechtol will conduct the research needed to start working on the policy.

With no further business the Board adjourned until June 21<sup>st</sup>, 2011.

BOARD OF FERRY COUNTY COMMISSIONERS  
FERRY COUNTY, WASHINGTON

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BRAD L. MILLER, Chairman

ATTEST:

**Approved 6/27/11**

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Debbie Bechtol, Clerk of the Board