

**ADJOURNED MEETING OF THE BOARD
Of Ferry County Commissioners
July 25, 2011**

The meeting was called to order at 8:10 a.m. by Chairman Miller with Commissioner Heath and Dandel present. Also present was Citizen Michael Sternberg.

Additions & Corrections to the Agenda: Unfinished Business was replaced with an Executive Session per RCW 42.30.110 (1) (i).

Board Reports:

Commissioner Heath, District #3:

Tri-County Health District Commissioner Heath reported that he attended the Tri-County Health District meeting where they were provided an update on the Tri-County Health's personnel policy.

Commissioner Dandel, District #2:

Republic City Council Commissioner Dandel reported that he attended the Republic City Council meeting.

Public Works All Staff Meeting Commissioner Dandel reported that he attended the Public Works All Staff meeting where he thanked them for their work on the Barnaby Creek Project. Commissioner Dandel advised the Public Works staff that Walt Olson from County Road Advisory Board had good things to say about the Public Works personnel.

Elected Officials and Department Heads Commissioner Dandel reported that he met with various Elected Officials and Department Heads and reported that there are mixed reactions to the break time and lunch time breaks memo that was sent to all departments.

Republic Chamber of Commerce Commissioner Dandel attended the Republic Chamber of Commerce meeting. Discussion was held on Chamber duties.

Commissioner Miller, District #1:

Ferry County Public Hospital Commissioner Miller reported that he attended a meeting at the Ferry County Public Hospital for elected officials and government representatives. The hospital has hired consultants that are meeting with different groups researching where the hospital can make improvements. Senator Bob Morton and Representative Shelley Short were also in attendance.

Representative Shelley Short Commissioner Miller advised that he met with Representative Shelley Short at E911 Center along with E911 Coordinator Ray Maycumber. Discussion was held on funding for E911.

Tri-County Health District Commissioner Miller reported that he attended the Tri-County Health meeting. The budget hearing for the Tri-County Health District will be held in September.

State Parks Commissioner Miller met with Ranger Ric Sanders from the Curlew State Park and assured Ranger Sanders that the County is still interested in the cabin project.

Department of Natural Resources (DNR) Commissioner Miller reported that he met with John Foster Fanning and Mr. Foster Fanning advised Commissioner Miller that DNR is in the process of changing the fire level from low to moderate.

State E911 Commissioner Miller reported that he attended the State E911 meeting in Camp Murray.

Commissioner's Working Session – Findings of Fact: The Board of Commissioners reviewed, discussed and created a finding of facts document on the Ferry County Comprehensive Plan and Critical Areas Ordinance for Fish and Wildlife.

Elected Officials & Department Heads Update: Risk Manager Jill Gates, Connections Director Kate Rowe Malorett, WSU Extension Agent Dan Fagerlie, Assessor Rachel Siracuse, Auditor Dianna Galvan, Maintenance Director Erin McBride, and Public Works Office Manager/Controller Sharon Sattler met with the Board to give updates. Ms. Gates advised that she has three quotes for the repairs on the front steps of the courthouse. Mr. Fagerlie reported on the new employee picnic area that the Ms. McBride created with the help of the inmates. Ms. McBride reported that she has ordered the sealant for the cracks in the parking lot. Ms. Galvan reported on time sheets. Ms. Galvan suggested that employees sign in and out on a daily basis as well as record if they are gone for sick, annual or comp time. Ms. Siracuse inquired about the memo regarding the two fifteen minute work breaks and the thirty minute meal period. The Board confirmed that they interpret the personnel policy to read that the meal periods are to be taken separately from the work breaks and they are not to be combined.

Commissioner's Staff Update: Clerk of the Board Debbie Bechtol and Deputy Clerk of the Board Teri Kinney met with the Board to give updates. Ms. Bechtol inquired about the "No Wake" resolution on Curlew Lake. The Board would like to lift the resolution as lake levels are receding. Ms. Bechtol advised that Risk Manager Jill Gates has a resolution for the Americans with Disabilities (ADA) policies and procedures for consent. The new policies and procedures include the ADA grievance procedure and therefore the resolution outlining the ADA grievance procedure needs to be rescinded. Ms. Kinney reported that she researched the cost of replacement brooms on the Graetz sidewalk sweeper that the Golden Tiger Pathway committee is requesting funds for.

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They are Fuller Brush brooms and the cost for replacement is \$150 plus shipping. The Board requested Ms. Kinney to contact Public Works and inquire if there are funds available in the trail fund to purchase the sweeper.

Consent:

Boating Safety Funds Transfer in the amount of \$26.86 to Inmate Welfare Fund for voucher paid from wrong fund. (Exhibit 1)

Drug Abuse Funds Transfer in the amount of \$11,557.15 to Current Expense to reimburse Sheriff for Drug Abuse Meth Deputy. (Exhibit 2)

Resolution No. 2011-42 Parking Lot Maintenance Fog Seal Services Agreement with Public Works. After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-42 Parking Lot Maintenance Fog Seal Services Agreement. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 3)

Resolution No. 2011-38 Rescinding the ADA Grievance Policy After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-38 Rescinding the ADA Grievance Policy. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 4)

Resolution No. 2011-39 Adopting ADA Policy and Procedures After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-39 Adopting ADA Policy and Procedures. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 5)

Resolution No. 2011-37 Lifting the Emergency "Slow-No-Wake Speed Limit on Curlew Lake After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-37 Lifting the Emergency "Slow-No-Wake Speed Limit on Curlew Lake. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 6)

Order to Refund Property Taxes under the provisions of RCW 84.69.020 petitions for a refund of taxes extended upon the tax rolls of Ferry County for the years 2008-2010. (Exhibit 7)

Resolution No. 2011-40 Limiting the Use of Open Flame After review and discussion Commissioner Dandel made a motion to adopt Resolution No. 2011-40 Limiting the Use of Open Flame. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 8)

Current Expense Funds Transfer in the amount of \$1,975.49 to Inmate Welfare to correct vouchers paid out of the wrong fund. (Exhibit 9)

Ferry County Job Description for the Ferry County Fair Grounds Maintenance Supervisor. After review and discussion Commissioner Dandel made a motion to adopt the Ferry County Job Description for the Ferry County Fair Grounds Maintenance Supervisor with

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corrections. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 10)

Letter to the Fair Grounds Maintenance Supervisor accepting his letter of resignation and thanking him for his years of dedication and service. (Exhibit 11)

Vouchers/Warrants: Funding in the amount of \$1,132.78 has been approved for transfer to the clearing fund for payment of warrant/voucher #242499-242501 for the following:

Current Expense in the amount of \$632.78.

Veteran's Relief in the amount of \$500.00. (Exhibit 11)

Forest Plan Revision: Sharon Shumate met with the Board to discuss the Forest Service's Forest Plan Revision. Also present was Tim Coleman and Johnna Exner. Ms. Shumate advised the Board that she has read and reviewed the Forest Service's Forest Plan Revision and she has concerns regarding the plan. Ms. Shumate voiced her concerns with the Board and requested that they pay close attention when they review the plan.

Critical Areas Ordinance & Comprehensive Plan for Fish & Wildlife: At 1:30 pm the Board held a Public Hearing in the matter of the Critical Areas Ordinance and Comprehensive Plan for Fish and Wildlife. The hearing was recorded and attendance sheet is on file. Commissioner Dansel made the motion to adopt Resolution No. 2011-41 Findings of Fact for the Comprehensive Plan and Critical Areas Ordinance Relating to Fish and Wildlife Habitat Conservation Areas. Commissioner Heath seconded the motion and the motion passed with all in favor. (Exhibit 12) After review and discussion Commissioner Dansel made a motion to adopt Ordinance No. 2011-01 Amending Ordinance No. 2008-01 An Ordinance to Adopt the Ferry County Comprehensive Plan and the Curlew Lake Sub Area Plan. Commissioner Heath seconded the motion and the motion carried with all in favor. (Exhibit 13) Commissioner Heath made a motion to adopt Ordinance No. 2011-02 Ferry County Critical Areas Amending Ferry County Resource Lands and Critical Areas Ordinance 2009-05. Commissioner Dansel seconded the motion and the motion carried with all in favor. (Exhibit 14)

Risk Manager Update: Risk Manager Jill Gates and Payroll Deputy/Accountant Dana Kincaid met with the Board to give updates. Ms. Kincaid would like the Fair Grounds Maintenance Supervisor position to have a set work schedule to make correct use of the benefits portion of their wages. In the past, part time positions have not used their annual and sick hours and this creates a liability to the budget when the position is vacated. Ms. Gates reviewed the Ferry County Fair Grounds Maintenance Supervisor job

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description with the Board. Ms. Gates advised the Board that the union negotiator has contacted her and has suggested Ms. Gates be included in the union contract negotiations. The Board approved. Ms. Gates provided the Board with three quotes for the repair of the steps in the front of the courthouse. After review and discussion Commissioner Dandel made a motion accept Beaver Built Construction's bid. Commissioner Heath Seconded the motion and the motion carried with all in favor. (Exhibit 15)

Commissioner's Working Session: The Board of Commissioners held a working session on various issues.

Executive Session: At 3:30 p.m. per RCW 42.30.110 (1)(i) Commissioner Miller called an Executive Session with Prosecuting Attorney Mike Sandona and Risk Manager Jill Gates. This was to discuss possible litigation. The session was scheduled from 3:30 p.m. to 4:00 p.m. At 4:02 p.m. the Board came out of Executive Session with no action taken.

There being no further business the meeting was adjourned at 4:03 p.m. until August 1, 2011.

BOARD OF FERRY COUNTY COMMISSIONERS

BRAD L. MILLER, Chairman

Approved 8/1/11

ATTEST:

Debbie Bechtol, Clerk of the Board