

**ADJOURNED MEETING OF THE BOARD  
Of Ferry County Commissioners  
January 23, 2012**

The meeting was called to order at 8:00 a.m. by Chairman Dandel with Commissioners Miller and Heath present.

**Pledge of Allegiance:**

**Additions & Corrections to the Agenda:** None

**Board Reports:**

**Commissioner Heath, District #3:** Commissioner Heath reported that he attended the Rural Resources meeting. Commissioner Heath advised that the administrative committee reviewed their code of ethics and hiring practices policy. Commissioner Heath reported that he attended the North East Tri-County Health meeting, they re-elected officers and set their meeting schedule for 2012. Commissioner Heath reported that he attended the Aging and Long Term Care telephone conference and they elected an interim chairman until official elections can be held at the February meeting.

**Commissioner Dandel, District #2:** Commissioner Dandel reported that he met with various Elected Officials and Department Heads. Commissioner Dandel advised that he attended the Golden Tiger Pathway Committee meeting and they are in the process of putting a trail plan together. Commissioner Dandel reported that he went on ride alongs with sheriff deputies over the weekend.

**Commissioner Miller, District #1:** Commissioner Miller reported that he attended the Cattleman's Association meeting and the Cattleman are concerned about the increasing wolf population. Commissioner Miller reported that he attended the North East Tri-County Health meeting and was elected chair. Commissioner Miller advised that the State E911 meeting was cancelled due to extreme weather.

**Minute Approval:** After review and discussion Commissioner Heath made a motion to approve the minutes of January 17, 2012 as corrected. Commissioner Miller seconded the motion. The motion carried with all in favor.

**Correspondence:**

Memo to all Ferry County employees requesting employees to utilize the employee parking lot. (Exhibit 1)

**Interim Clerk of the Board Update:** Interim Clerk of the Board Teri Kinney and Maintenance Director Erin McBride met with the Board to give updates. The Board

inquired about the boiler schedule in the courthouse. Ms. McBride advised that it is set on a timer and she does not change it unless she receives a request. The Board requested Ms. McBride to have annual maintenance done on the boiler and inquire if leaving the boiler on full time would damage it. Ms. Kinney advised the Board that the Prosecutor's copy machine quit and a replacement that will cost \$6 more a month. Ms. Kinney provided the Board with a draft of maintenance work order forms. The Board approved the maintenance work order forms with corrections. Ms. Kinney inquired about the call for bids for a Public Defender. The Board advised Ms. Kinney that they would like her to advertise for bids. Ms. Kinney advised the Board that the improvement to the steps in the E911 center will be completed this week.

**Risk Manager/Human Resources:** Risk Manager/Human Resources Jill Gates met with the Board. Ms. Gates advised she has written a job description for the Auditor's temporary job opening. Ms. Gate is receiving resistance on L&I claims coming from Public Works. It is important that these documents be kept confidential. The Board says L&I & FMLA claims need to go to one location and that is with the Risk Manager. The Board will contact Public Works regarding the matter.

**Planning Update:** Director Irene Whipple met with the Board to give an update. Ms. Whipple provided the Board with a Community Development Block Grant release of funds request for the Board to review during consent. Ms. Whipple requested authorization to advertise for a seasonal employee. The Board approved.

**Consent:**

Pine Bluff Special Needs Apartment Lease Agreement between Ferry County Connections and the Joint City of Republic-Ferry County Housing Authority. (Exhibit 2)

Rental Agreement between Ferry County Connections and Kathryn Cia's. (Exhibit 3)

Request for Release of Funds and Certification from Community Development Block Grant Program for Curlew Sewer and Wastewater treatment facility. (Exhibit 4)

Advertisement Call for Bids for Ferry County Public Defender. (Exhibit 5)

Request for Warrant cancellations from Ferry County Auditor for warrants that have passed their time limit. (Exhibit 6)

Amended Levy Certification amending the Levy Certification of December 20, 2011. (Exhibit 7)

Resolution No. 2012-03 Amending Personal Protection Equipment Resolution No. 2009-17. After review and discussion Commissioner Heath made a motion to adopt Resolution No. 2012-03 Amending Personal Protection Equipment Resolution No. 2009-17. Commissioner Miller seconded the motion and the motion carried with all in favor. (Exhibit 8)

**Vouchers:**

Funding in the amount of \$50,749.48 has been approved for transfer to the clearing fund for payment of warrant/voucher #300311-300314 for the following:

Current Expense in the amount of \$16,781.58.

County Road in the amount of \$26,139.57.

Auditor's O&M in the amount of \$340.14.

Enhanced 911 in the amount of \$2,097.04.

Connections in the amount of \$2,581.45.

Management Info Systems in the amount of \$1,948.47.

Insurance Fund in the amount of \$861.30.

(Exhibit 9)

Funding in the amount of \$(10.00) has been approved for transfer to the clearing fund for payment of warrant/voucher #238248 for the following:

Current Expense in the amount of \$10.00.

Clearing Fund in the amount of \$(10.00).

(Exhibit 10)

Funding in the amount of \$3,959.08 has been approved for transfer to the clearing fund for payment of warrant/voucher #300320-300326 for the following:

Current Expense in the amount of \$1,213.26.

Inmate Welfare in the amount of \$374.75.

EMS District #1 in the amount of \$2,371.07.

(Exhibit 11)

**Tri-County Economic Development Issue:** Ron O'Halloran, City of Republic Councilwoman Linda Hall and City of Republic Mayor Jim Burnside met with the Board to discuss Tri-County Economic Development (TEDD) issues. Mr. O'Halloran reported that the TEDD Board chair has resigned. Mr. O'Halloran is on the board as a citizen and wanted to know if the Board would like him to be chair if the opportunity arises. The Board gave Mr. O'Halloran approval if the opportunity arises.

**Survey Equipment Update:** Public Works Engineer Robert Breshears, Public Works Director Troy Reynolds and Public Works Tech V Mike Kin Kade met with the Board. Mr. Kin Kade gave a presentation on upgrading the Public Works Survey Equipment. The Board inquired as to the cost of the equipment. Mr. Kin Kade advised that the cost including training is \$70,000. Commissioner Miller made a motion to approve the purchase of the survey equipment. Commissioner Heath seconded the motion and the motion carried with all in favor. The Board advised Mr. Reynolds that all L&I, issues pertaining to the Family Medical Leave Act or human resources should be sent directly to

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Risk Manager/Human Resources Jill Gates. This will streamline paperwork and free up his office staff.

**Commissioners Working Session:** The Board of Commissioners held a working session on various issues.

**County Road Access:** Stan Christie met with the Board to discuss county road access. A sign in sheet is on file. Mr. Christie requested that the Board create a committee that will research county road access for off highway vehicles. The Board requested an outline that shows a vision and purpose for the committee before they will give it consideration.

**Unfinished Business:** District Court Judge Tom Brown met with the Board via speaker phone. Judge Brown requested a temporary emergency hire for 2 weeks to fill in for a person who is out on medical leave. The Board approved. Lake Roosevelt vacation cabin owner Gary Douvia met with the Board to give an update and to request help for the cabin owners. A sign in sheet is on file. Mr. Douvia requested that the Board draft a letter requesting management of the Lake Roosevelt vacation cabins. The Board will send a letter to the Bureau of Reclamation making the request.

There being no further business the meeting was adjourned at 3:28 p.m. until February 6, 2012.

BOARD OF FERRY COUNTY COMMISSIONERS

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Bob Heath, Vice Chairman

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Brad Miller, Member

**Approved 2/21/12**

ATTEST: \_\_\_\_\_  
Teri Kinney, Interim Clerk of the Board