

**ADJOURNED MEETING OF THE BOARD
Of Ferry County Commissioners
March 12, 2012**

The meeting was called to order at 8:00 a.m. by Chairman Dandel with Commissioners Miller and Heath present. Also present was Citizen Michael Sternberg.

Pledge of Allegiance

Additions & Corrections to the Agenda: Tri-County Economic Development District Board Robert Wilford called to cancel his 3:00 PM update. County Auditor was added to the Human Resource Working Session at 10:30 AM.

Board Reports

Commissioner Heath, District #3: Commissioner Heath spent much of the past week developing a County wide performance appraisal for the Board's review.

During the past week Commissioner Heath took part in the North Central Washington RSN Meeting in Davenport, the Audit Review along with a pending merger between the Spokane County where the major topics. A letter from the governing board limiting the activities of the NCW RSN was present to Leroy Allison.

Commissioner Dandel, District #2: Commissioner Dandel met with various officials, and Department heads.

Commissioner Dandel met with Mr. Gary Robertson the new CEO of Ferry County Memorial Hospital. Commissioner Dandel attended the Visitors and Convention Bureau Meeting.

Commissioner Dandel met with the Republic and Keller Road Crews.

Commissioner Dandel attended the monthly Rail Corridor Committee Meeting.

Commissioner Dandel assisted the Treasurer's office with tax statement mailings.

Commissioner Miller, District #1: Commissioner Miller went to Pasco to the Board Meeting for the Washington Counties Insurance Fund, and assisted in choosing a new Director Mr. John Kaino.

Commissioner Miller spoke with the Chairman of the Civil Service Commission and they want to continue the agreement with the Board concerning the Civil Service Examiner.

Commissioner Miller provided the Tree Benders Snowmobile Association with information on the Snowmobile Trail Grooming Grant.

Minute Approval: Commissioner Heath made a motion to approve the minutes of February 21, 2012 as amended, Commissioner Miller seconded the motion and it carried with all in favor.

The Board agreed to amend the minutes of January 23, 2012 to include the consent item of the Facilities Use Rental Agreement for Long-Term or Recurring Use between WSU Extension and the Board.

Connections Update: Mrs. Kate Rowe-Maloret met with the Board to give an update. Ms. Rowe-Maloret stated that one of her staff has resigned and she would like permission to look for a part time employee. Hiring would depend on the outcome of the State Budget.

Ms. Rowe-Maloret also inquired about the possible move for Connections and the timing with the State inspection coming up. The Board informed Ms. Rowe-Maloret that they would keep her updated on the move-in date.

Ms. Rowe-Maloret also informed the Board that one of their vehicles was involved in an accident and the insurance company is totaling it.

Ms. Rowe-Maloret explained that the YWCA in Spokane is looking for a Grant for Rural Advocacy and is willing to subcontract with other rural areas. Ms. Rowe-Maloret indicated that Ferry County may be a benefactor for this.

Forest Service Update: Republic Forest Service District Ranger Robert Sanchez and Three Rivers Forest Service District Ranger Rodney Smolden met with the Board to give an update on projects. Also present was Citizen Ellen Picken. Forest Landscape Restoration Projects were discussed.

Mr. Sanchez also updated the Board on projects that are very near the end of the planning stage. Mr. Smolden also spoke about Kettle Crest Trail, a reconstruction project that was scoped in 2011.

Human Resources Working Session: Ferry County Auditor Diana Galvan and Accountant Joyce Schertenleib met with the Board regarding the Commissioner's petty cash. Ms. Schertenleib stated that the petty cash is short by \$39.27. Ms. Galvan stated she will draw up a petty cash policy. The Board asked the Auditor's office to voucher for the amount of \$39.27 to bring the petty cash back into balance.

Ms. Gates requested that on April 25, 2012 she and the Clerk of the Board Ms. Aubertin attend a free Records Management Workshop. The Board approved.

Ms. Gates also mentioned that Civil Service Commissioner Sam Jenkins contacted her, and stated that they would like to continue the verbal agreement with the Board for employing the Civil Service Examiner/Secretary in the Board of Commissioner's office.

Consent:

Boating Safety Transfer in the amount of \$318.32 to Current Expense for Salary/Benefit Reimbursement for February 2012. (Exhibit #1)

Homeland Security Grant between Ferry County and Washington State Military Department in the amount of \$17,460.00. (Exhibit #2)

Curlew Fire District Burn Permit giving Ed Watt permission to burn at the Brixner Park. (Exhibit #3)

Executive Session: per RCW 4230.110 (1)(i) Ferry County Prosecutor Michael Sandona, Deputy Prosecutor Michael Golden and Legal Assistant Cynthia Nelson met with the Board to discuss potential litigation. Also present was Risk Manager/Human Resource Coordinator Jill Gates. No decisions were made.

Public Works Update: Director of Public Works Troy Reynolds met with the Board to give an update.

The Board addressed two tabled issues from the prior week. The first issue addressed dealt with the new Top Con Imaging System, the second issue covered new pumps for the Boyds Shop.

Commissioner Miller made a motion to approve the purchase of the Image System; this was seconded by Commissioner Heath and the decision carried with all in favor.

Commissioner Heath then made a motion to replace the fuel pumps at the Boyds Shop this motion was seconded by Commissioner Miller the decision carried will all in favor.

Mr. Reynolds inquired about Public Works Mechanic John Hamilton's concerns for additional assistance at the Mechanic Shop. A motion was made by Commissioner Miller to add a second full time position at the Mechanic Shop, this motion was amended by Commissioner Heath to be contingent upon a six month monitoring of hours worked during the probationary period. The amended motion carried with all in favor.

Mr. Reynolds asked the Board for their approval for two of his employees to attend BARS Coding System Training for \$50.00 each. Commissioner Miller made a motion to approve this Commissioner Heath seconded and the motion carried will all in favor.

The Board was asked by Mr. Reynolds to approve a hire for the Inchelium Shop in order to transfer help to the Keller Shop. Commissioner Miller made a motion to approve this request Commissioner Heath seconded, and the motion carried with all in favor.

Commissioner Heath-Performance Appraisals: Commissioner Heath shared with the Board a draft Performance Appraisal. The Board will review the draft and schedule time for adoption.

WSU Extension: WSU Extension Agent Dan Fagerlie and Jerry Graser presented the Board with various options for updating the heating system in the Courthouse. Several options were discussed but no decisions were made.

Mr. Fagerlie gave an update on the room they are renting adjacent from their office. During the last few months the space was used 21 times by the Extension office and 14 times for educational purposes. With this new space the Extension office is now able to host new events and activities.

Unfinished Business/Clerk of the Board Update: The Board assisted Clerk of the Board Hayley Aubertin with various questions.

With no further business, the meeting was adjourned at 4:02 PM until March 19, 2012.

BOARD OF FERRY COUNTY COMMISSIONERS
FERRY COUNTY WASHINGTON

APPROVED 3/19/2012

BRIAN DANSEL, Chairman

ATTEST:

ROBERT L. "BOB" HEATH, Vice Chairman

Hayley Aubertin
Clerk of the Board

BRAD L. MILLER, Member