

**Adjourned Meeting of the Board  
Ferry County Commissioners  
Monday November 23, 2015**

The meeting was opened at 9:00AM by Commissioner Miller with Commissioner Davis and Commissioner Blankenship present.

**Pledge of Allegiance**

**Changes and Additions to the Agenda**

Public Works Update was cancelled.

**Board Reports**

**Commissioner Miller**

Commissioner Miller attended the WSAC Conference. Commissioner Miller attended the VSP Meeting. Commissioner Miller attended the Coordination Meeting.

**Commissioner Davis**

Commissioner Davis attended the WSAC Conference. Commissioner Davis attended the Records Management Meeting.

**Commissioner Blankenship**

Commissioner Blankenship attended the WSAC Conference. Commissioner Blankenship attended the VSP Meeting. Commissioner Blankenship attended the Coordination Meeting.

**Human Resources Update**

Human Resources Director Jill Gates came before the Board to give an update on Equal Employment Opportunity (EEO). Ms. Gates presented the Board with a copy of the Ferry County Board of Commissioners EEO Certification. Ms. Gates stated that Ferry County has fewer than 100 employees and does not need to report to the EEO on a yearly basis, but is required to recertify every two years. Commissioner Blankenship made a motion to approve the EEO Certification. Commissioner Davis seconded the motion. The motion carried unanimously.

A signed copy of the EEO Certification is in the file. (Ex.#1)

Ms. Gates presented the Board with a letter of interest from Ron Bacon. Ms. Gates reported that Mr. Bacon would like to be reappointed to the Civil Service Commission. Commissioner Blankenship made a motion to reappoint Ron Bacon to the Civil Service Commission for another 6 years. Commissioner Davis seconded the motion. The motion carried unanimously.

A copy of the Letter of Interest is in the file. (Ex.#2)

Ms. Gates reported on the Walking Challenge. Ms. Gate stated that there were 13 participants in the Walking Challenge. Ms. Gates reported on the Healthy Recipe Challenge. Ms. Gates stated that there were 15 participants in the Healthy Recipe Challenge. Ms. Gates reported that there were 55 participants in the Biometric Screening. Discussion was held on possible County potlucks throughout the year to boost morale.

Discussion was held on County workers using a floating holiday to take Christmas Eve off. Commissioner Miller stated that he was okay with the Commissioner's office being closed on Christmas Eve. Commissioner Miller stated that the Courthouse cannot be closed on Christmas Eve, however, individual requests to have the day off is up to each Courthouse Department official.

### **Minutes**

Commissioner Blankenship made a motion to approve the minutes for November 16, 2015 as corrected. Commissioner Davis seconded the motion. The motion carried unanimously.

### **Christmas Decorations**

Assessor Rachel Siracuse and Deputy Assessor Colleen Cox came before the Board to request funding to purchase Christmas decorations for the Courthouse. Ms. Cox presented the Board with a Budget request for decorations for the Courthouse. The estimated budget request is for \$180.00. Commissioner Miller stated that the funding could come out of Courthouse Administration if there is funding available. Commissioner Miller stated that a yearly funding for decorations should be added to the budget. Commissioner Blankenship stated that he thought a budget of \$300 a year would be appropriate. Commissioner Blankenship made a motion to approve \$300 for Christmas decorations. Commissioner Davis seconded the motion. The motion carried unanimously.

A copy of the Budget request is in the file. (Ex.#3)

### **Consent and Vouchers**

Commissioner Blankenship made a motion to approve payment of Commissioner Davis' cell phone bills dating back to May 2015. Commissioner Miller seconded the motion. Commissioner Davis abstained. The motion carried 2-0.

Funding in the amount of \$358.61 has been approved for transfer to the clearing fund for payment Warrant/Voucher No. 318271-318273 (Ex.#4)

Veteran's Relief Fund in the amount of \$358.61

Funding in the amount of \$54,629.22 has been approved for transfer to the clearing fund for payment Warrant/Voucher No. 318269-318270 (Ex.#5)

Current Expense Fund in the amount of \$20,773.24

County Road Fund in the amount of \$26,521.76

Auditor's O & M Fund in the amount of \$349.86

Enhanced 911 Fund in the amount of \$1,830.06

Solid Waste Fund in the amount of \$3,270.42

Management Information Systems in the amount of \$968.85

Insurance Fund in the amount of \$915.03

Ferry County Contract 2015-2016 Snow Plowing Services was signed by the Board and Prosecuting Attorney. (Ex.# 6)

Amendment to the Interlocal Cooperation Agreement between Stevens County and Ferry County for Provision of Mental Health, Chemical Dependency, Developmental Disability and other Services in Ferry County was signed by the Board. (Ex.#7)

Resolution No. 2015-97 Five County Joint Resolution Re: The Appointment of Trustee to the North Central Regional Library Board of Trustees was signed by the Board. (Ex.#8)

### **Lunch**

The Board recessed for Lunch at 11:20 PM and reconvened at 1:30 PM.

### **Fairgrounds Budget Discussion**

Fairgrounds Manager Wayne Egner came before the Board to discuss the Fairgrounds Budget. Mr. Egner presented the Board with a copy of the Fairgrounds Proposed Budgets. For Fairgrounds Management, Transfer In was changed to \$39,800. \$1,000 was added to Utilities-Propane. \$500 was added to the Utilities-Electricity. \$1,000 was added to Repairs & Maintenance.

For County Fair Budget, \$34,054 was added to Beginning Cash. \$30,000 was subtracted from the State Allocation Regular. \$15,000 was added to Market Sales. \$200 was added to State Dues.

A copy of the Fairgrounds Budget is in the file. (Ex.#9)

### **2015 Budget Amendment Hearing**

Chief Deputy Auditor Joyce Schertenleib, Sheriff Ray Maycumber, Chief Civil Deputy Amy Rooker and Jail Superintendent Shawn Davis came before the Board for the 2015 Budget Amendment Hearing. Ms. Schertenleib presented the Board with a copy of the 2015 Budget Amendment. The Hearing closed at 2:25 PM. Commissioner Blankenship made a motion to approve the 2015 Budget Amendment. Commissioner Davis seconded the motion. The motion carried unanimously.

### **Housing Authority Working Session**

Chief Deputy Auditor Joyce Schertenleib, Auditor Dianna Galvan, Republic Mayor Jim Burnside, Ferry County Professional Services Jerred Burbank, Windermere's Bill Baldwin, Community Member Jeanette Westcott and Mayor Elect Elbert Koontz came before the Board to discuss the Housing Authority. Mr. Baldwin stated that his mom, Diane Baldwin, did a Comparative Market Analysis (CMA) on the three sellable properties. Mr. Baldwin presented the Board with a copy of the CMA's. Ms. Galvan stated that the law requires the properties be sold at Fair Market Value; Public bidding is not required per RCW 35.82.070.

Discussion was held on the Ten Year Homeless Plan. Ms. Westcott presented the Board with an offer on the 280 Portland St. house. The Housing Authority audits for 2012-2015 were discussed. Ms. Galvan stated that she will be getting a business plan put together for the Housing Authority.

Copies of the CMA's are in the file. (Ex.#10)

### **Tourism Discussion**

Airport President Justin Smith came before the Board to discuss Tourism reimbursement for 2015. The Board approved a payment of \$1,299.27 to complete the 2015 Airport Contract. Discussion was held on possibly lengthening the airstrip. Mr. Smith stated that the Republic Airport is designed for 20,500 pound aircraft. Discussion was held on the Float Plane Base.

**Unfinished Business**

With no further business the meeting was adjourned at 3:55 PM.

BOARD OF FERRY COUNTY COMMISSIONERS  
FERRY COUNTY, WASHINGTON

*absent*

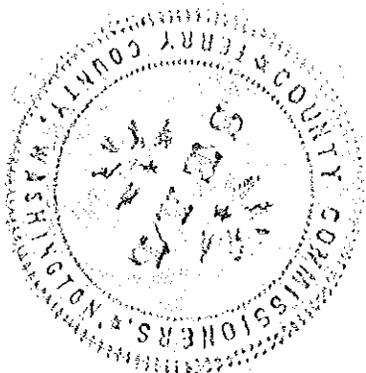
CHAIRMAN, Brad Miller

*Mike Blankenship*

VICE CHAIRMAN, Mike Blankenship

*Nathan Davis*

MEMBER, Nathan Davis



ATTEST:

*Amanda Rowton*  
Clerk of the Board, Amanda Rowton