

**Adjourned Meeting of the Board
Ferry County Commissioners
Monday December 28, 2015**

The meeting was opened at 9:05 AM by Commissioner Miller with Commissioner Davis present.
Commissioner Blankenship was absent.

Pledge of Allegiance

Changes and Additions to the Agenda

Public Works Update was cancelled.

Boiler Update was added to the Agenda.

Board Reports

Commissioner Miller

Commissioner Miller received phone calls due to the Courthouse boiler breaking down.

Commissioner Davis

Commissioner Davis attended a City Meeting and worked with Mayor Burnside on a Resolution for the BPA transmission lines. Commissioner Davis attended a Drug Court Meeting. Commissioner Davis did a test on the Track It system for the Courthouse to confirm that it was working properly.

Minutes

Commissioner Miller made a motion to approve the minutes as corrected for December 21, 2015. Commissioner Davis seconded the motion. The motion carried 2-0. Commissioner Blankenship was absent.

Tourism Promotion Contract Discussion

VCB Vice President Kate McGinley and Stonerose Director Katherine Mead came before the Board to discuss the 2016 Tourism Promotion Contracts. Discussion was held on putting better verbiage in the contracts. Discussion was held on putting a clause in the contracts for overspending and adding proper back-up documentation such as picture documentation on all items with the bill of sale. Discussion was held on putting together a Tourism Promotion Advisory Board. Discussion was held on line items vs. the bottom line; i.e. the grantees may have the flexibility to move funds from one line item to another as long as they do not exceed the approved total.

Budget Discussion

Chief Deputy Auditor Joyce Schertenleib and E911 Coordinator Karin Hall came before the Board to discuss the E911 budget. Discussion was held on the E911 part time employees and the 911 Coordinator salary.

Consent & Vouchers

2016 Diverted Road Fund Approval was signed by the Chairman. (Ex.#1)

Lunch

The Board recessed for Lunch at 11:30 AM and reconvened at 1:00 PM.

Boiler Update

Maintenance Director Dan Patterson came before the Board to discuss issues with the Courthouse boiler. Mr. Patterson reported that the chimney was checked and is clean. Discussion was held on the fuel pump replacement. Mr. Patterson stated that he believes the current issues with boiler involve the air-to-fuel ratio.

Approval was given to pay the \$1,215.09 for the two new boiler Fuel Pumps.

Drug Court Defense Attorney Selection

District Court Administrator Chris Burnside and Drug Court Coordinator Julie O'Neal came before the Board to ask for approval to hire Mike Lynch as the new Drug Court Attorney.

Commissioner Davis made a motion to appoint Mike Lynch as the new Drug Court Attorney. Commissioner Miller seconded the motion. The motion carried 2-0. Commissioner Blankenship was absent.

NE WA Trends

NE WA Trends Executive Director Patrick Jones came before Board to give a video presentation on Ferry County. VCB Vice President Kate McGinley and Stonerose Director Katherine Mead were present.

Housing Authority Discussion

Chief Deputy Auditor Joyce Schertenleib, Republic Mayor Jim Burnside and Housing Authority Board Member Marty Rugo came before Board to discuss the Housing Authority. Discussion was held on the part time Office Manager position. Ms. Schertenleib presented the Board with a copy of an example of a job description for the position.

Rent amounts for low income housing were discussed. A discussion was held on the possibility of putting individual meters on each of the Heather Hills apartments. At this time all the utilities are tied together.

Discussion was held on the Housing Authority Office Manager working 20 hours a week at \$11 an hour. Discussion was held on the possible duties for the Office Manager. The Board agreed to extend the part time position for Barb Stevens until the end of January.

Commissioner Davis made a motion to hire the only interested applicant for the Housing Authority Office Manager position for 20 hours a week at \$11 an hour with a 6 month review based on the understanding that the Housing Authority Board agrees. Commissioner Miller seconded the motion. The motion carried 2-0. Commissioner Blankenship was absent.

The Board gave approval for the new Office Manager to start on January 4, 2016.

Ms. Schertenleib reported that one of the Heather Hills apartments was rented out. Discussion was held on getting the TEBRA funds from Rural Resources for the new renter.

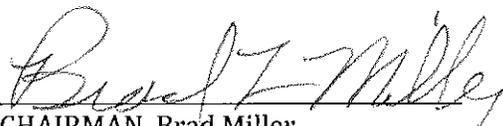
Commerce Asset and Compliance Manager ^{Jason} Davidson failed to call in due to a scheduling conflict.

A copy of the job description example is in the file. (Ex.#2)

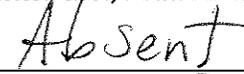
Unfinished Business

With no further business the meeting was adjourned at 3:50 PM.

BOARD OF FERRY COUNTY COMMISSIONERS
FERRY COUNTY, WASHINGTON



CHAIRMAN, Brad Miller



VICE CHAIRMAN, Mike Blankenship



MEMBER, Nathan Davis



ATTEST:


Clerk of the Board, Amanda Rowton