

**Adjourned Meeting of the Board  
Ferry County Commissioners  
Monday February 29, 2016**

The meeting was opened at 9:00 AM by Commissioner Davis with Commissioner Miller and Commissioner Blankenship present.

**Pledge of Allegiance**

**Changes and Additions to the Agenda**

**Board Reports**

**Commissioner Miller**

Commissioner Miller attended a special EMS Meeting. Commissioner Miller attended a Planning Commission Meeting. Commissioner Miller attended a Fair Board Meeting. Commissioner Miller worked on the ongoing Housing Authority issue of transferring the San Poil Plaza debt to Rural Resources.

**Commissioner Davis**

Commissioner Davis attended a Department Head Meeting at the Courthouse. Commissioner Davis attended a Work Source Meeting in Spokane. Commissioner Davis attended a meeting with Jeff Koffel, Leah VanderStoep and Trevor Lane concerning Business Recruitment. Commissioner Davis attended a meeting with the Forest Service.

**Commissioner Blankenship**

Commissioner Blankenship attended a Martin Hall Meeting. Commissioner Blankenship reported that everything is running like clockwork. Commissioner Blankenship attended a concert at the Ag Trade Center on Saturday in support of Lavoy Finicum.

**Voluntary Stewardship Program (VSP) Update**

Ferry Conservation District Manager Lloyd Odell came before the Board to give an update. Discussion was held on the pending contract for the VSP. Discussion was held on having the Conservation District bill directly to the Commission. Commissioner Miller recommended a footer and page number on the contract. Irene Whipple will be the point of contract. The date of the contract was discussed and some wording changes were recommended.

Mr. Odell stated that the County is responsible for the Quarterly report. Mr. Odell said he will write it and get it to Irene Whipple and to Ron Schultz at the Commission. Ms. Whipple will bill the Conservation District for the hours every month that she works on the VSP. Commissioner Miller asked that Whitman County needed to be changed to Ferry County on page 7. Commissioner Miller stated that after the changes are made he will be willing to sign it.

Commissioner Miller asked Clerk Amanda Rowton to forward a copy of the contract to the Prosecutor for review as soon as possible. Commissioner Davis stated that he would like to review it first before signing. Commissioner Miller asked Ms. Rowton to have the changes made and ready for signature on Monday the 7<sup>th</sup>.

### **Legislative Report Potts & Associates**

Lobbyist Zak Kennedy came before the Board (via conference call) to give an update. Mr. Kennedy reported that things are starting to wind down. Mr. Kennedy will be working on Group B Water Systems with Shelly Short. Discussion was held on the Group B Water Systems. Mr. Kennedy stated that the only gun laws going through right now are on notification of gun permit expiring, Firearm Conviction Database. Discussion was held on the Firearm Conviction Database Bill.

Discussion was held on the Regional Support Network Funds Budget through New Alliance Counseling email from David Neilson. Mr. Kennedy asked to have the email forwarded to him. Discussion was held on the Marijuana Tax revenue. Mr. Kennedy reported that overall revenues are down but the marijuana revenue is up.

### **Quad County Discussion**

Chief Deputy Auditor Joyce Schertenleib came before the Board for a Quad County discussion. Discussion was held on making changes to the budget to pay for the Ferry County Auditor and Treasurer to act as the North East Washington Counties (NEWC) (Quad County) auditor and treasurer. Ms. Schertenleib stated that we will need a resolution to establish a Northeast Washington Counties Fund. During the next Quad County meeting, the Board will discuss the resolution with the other commissioners. Commissioner Blankenship directed Clerk of the Board Amanda Rowton to request information from the Lincoln County Auditor on how they set up a budget for the Eastern Washington Council of Governments.

### **Consent & Vouchers**

Correction to the February 8<sup>th</sup>, 2016 minutes for the Wellness Grant: Public Works Controller Sharon Sattler is heading up the Wellness Program. Payroll Specialist Dana Kincaid and Human Resources Director Jill Gates are working with Ms. Sattler on this program. Ms. Sattler has been in contact with the Ferry County Hospital and Clinic to set up wellness checks for County employees.

Commissioner Blankenship made a motion to approve Resolution No. 2016-04 Interlocal Governmental Agreement Creating the Eastern Washington Partnership. Commissioner Miller seconded the motion. The motion carried unanimously. (Ex.#1)

Ferry County Therapeutic Court Defense Attorney Contract 2016 for Michael Lynch was signed by the Board (Ex.#2)

Performing Arts, Tourism and Recreation Fund Contract 2016 Between Ferry County and Stonerose was signed by the Board. (Ex.#3)

Performing Arts, Tourism and Recreation Fund Contract 2016 Between Ferry County and Chamber of Commerce was signed by the Board. (Ex.#4)

Performing Arts, Tourism and Recreation Fund Contract 2016 Between Ferry County and Gold Mountain Gallery was signed by the Board. (Ex.#5)

Performing Arts, Tourism and Recreation Fund Contract 2016 Between Ferry County and Husky Auto & Truck was signed by the Board. (Ex.#6)

### **Lunch**

The Board recessed for lunch at 11:40 AM and reconvened at 1:00 PM.

Commissioners Minutes February 29, 2016

## **Public Works Update**

Public Works Director Troy Reynolds, Public Works Controller Sharon Sattler, Engineer Bob Breshears and Human Resources Director Jill Gates came before the Board to give an update. Ms. Gates presented the Board with the Temporary Youth/Student Laborer job description. Discussion was held on the Temporary Youth/Student Laborer job description. Discussion was held on the Airport meeting with Metro Aviation and Med-Star. Mr. Reynolds reported that the meeting will be on Thursday March 3<sup>rd</sup> at the Commissioner's office from 10:00-12:00. Mr. Reynolds reported that Boulder Creek Road does not qualify for Emergency Relief (ER) through the federal highways. Mr. Reynolds can resubmit it for FEMA Funding. Old Swan Lake Road and Deadman Road have been approved for FEMA funding. Ms. Sattler presented the Board with a Flap Funding application. Ms. Sattler presented the Board with a copy of the 2016 Washington Federal Lands Access Program for the Day Creek Road Re-Alignment. Discussion was held on the Day Creek Road re-alignment. Ms. Sattler presented the Board with a copy of the Airport engineering agreement with T-O Engineering. Discussion was held on the Airport engineering agreement with T-O Engineering.

A copy of the signed job description is in the file. (Ex.#7)

A signed copy of the 2016 Washington Federal Lands Access Program for the Day Creek Road Re-Alignment is in the file. (Ex.#8)

A signed copy of the Airport engineering agreement with T-O Engineering is in the file. (Ex.#9)

## **Minutes**

Commissioner Blankenship made a motion to approve the minutes as corrected for February 22, 2016. Commissioner Miller seconded the motion. The motion carried unanimously.

## **Ferry County Property Inquiry**

Community Member Jonathan Woolley came before the Board to discuss a Ferry County property. Mr. Woolley reported that he bought a parcel of land in the Torboy area. Mr. Woolley stated that the previous owner said that there was an option to buy a portion of the rail bank. Commissioner Miller reported that Ferry County does not have an unrestricted title, but the County can do a long term lease. The Board stated that Mr. Woolley could lose the lease if the railroad came back. Mr. Woolley asked the Board what the conditions were for putting up permanent structures. Commissioner Blankenship stated that any permanent structures would stay with the land when the lease is up.

Commissioner Blankenship stated that it may need to be put out to bid. Commissioner Miller stated that there has been a no money lease in the past with the condition that the lessee maintains the land; that way there would be no lease excise tax. The Board stated that they need an idea of Mr. Woolley's plans and that they may be willing to work with him on this plan. The Board asked Mr. Woolley for a description of the piece and what is on it. The Board asked Mr. Woolley to come back with the information at a later date.

## **Housing Authority Working Session**

Chief Deputy Auditor Joyce Schertenleib, Housing Authority Board member Kimberly Charles, Housing Authority Board member Jim Burnside, Housing Authority member Robert Platt and Housing Authority Site Manager Erin Roush came before the Board. Asset & Commerce Compliance

Manager Jason Davidson was present (via conference call). Discussion was held on the appointments of Housing Authority members. Ms. Charles asked the Board for a copy of the Housing Authority By-Laws. Ms. Roush stated that she believes she has a copy of the by-laws.

Discussion was held on the titles of the properties. Mr. Davidson asked who collects the checks. Ms. Roush stated that she gets the checks from the escrow company and puts them on a ledger card. Mr. Davidson asked to have the promissory notes sent to him in the next few weeks. Mr. Davidson stated that the Housing Authority Board needs to work with the local title company to get a proper signer. Ms. Roush asked Mr. Davidson what the age limit is for a qualifying senior for the Senior Pine Bluff Apartments and is that different from the Special Needs side. Mr. Davidson stated that he will get her that information, but he doesn't think that there is a different in age between the units.

Commissioner Davis asked how many apartments were empty still. Ms. Roush stated that they have moved in 3 people since December, but there are still about 10 empty apartments. Discussion was held on the Fair market Rent value. Discussion was held on the Housing Authority being in the "red" financially. Discussion was held on management costs. Commissioner Davis stated that he doesn't see the County holding on to the Housing Authority forever, but can see another entity taking over. Mr. Davidson asked for a list of rent rolls from Ms. Schertenleib.

Discussion was held on making repairs to properties and where to use the proceeds of the sale of sold properties. Discussion was held on reinvesting funds into capital improvement. Commissioner Davis asked Mr. Davidson about the shelter house loan. Mr. Davidson asked about any language that states the change of use or sale on the shelter house. Discussion was held on paying Commerce back from the sale of the shelter house or possibly transferring use to another party. Mr. Davidson talked about the possibility of pro rating so the county doesn't have to pay back as much. Mr. Davidson stated that the county would have to pay back the original loan plus any additional for improvement called Shared Appreciation. If it was approved for sale at a loss, Commerce would take the whole amount of the sale. Mr. Davidson is scheduled to call back in two weeks' time.

Discussion was held on disability qualifications for individual apartments. Discussion was held on the transfer of the San Poil apartments. Mr. Davidson said that Jack Billet needs the names of the individuals whom are going to sign the form to put on the document. It is holding up the transfer of the properties to Rural Resources. Commissioner Miller stated that he would like to have the transfer signed by the next Housing Authority Meeting. The Board needs the letters of appointment to prove the Housing Authority Board members have the legal right to sign the transfer.

Discussion was held on the Keen Street House. Ms. Schertenleib stated that the renters of the Keen house will need to move. The Housing Authority offered to move the renter into another apartment, but she wants a two bedroom apartment instead of a one bedroom. Discussion was held on the rules of renting a two bedroom apartment to a single person. The Board stated that that was up to the Housing Authority Board to decide. The Board asked Ms. Schertenleib to send Mr. Billet the Housing Authority Board member names to put on the document.

### **Search And Rescue (SAR) Travel Request**

SAR President Sam Jenkins, SAR Information Officer Steven Anthes, SAR Secretary Tammy Folk and Chief Deputy Auditor Joyce Schertenleib came before the Board to discuss the Washington State Search and Rescue (WASAR) Conference. SAR has 9 people interested in going to the WASAR Conference. The cost would be \$130 a person plus lodging, travel, and food, roughly \$5,525 total. There would be two team leaders left here if 9 members went. Commissioner Miller stated that Mr. Jenkins would have to talk to the sheriff about how many members would be able to go.

Mr. Jenkins stated that the conference is an opportunity for new members to get important training, plus each member has to renew these classes every 5 years or they are out of compliance. Each SAR member has 3 years to become qualified. Ferry County is hosting the WASAR Conference in 2017. Commissioner Miller stated that the conference would deplete over half of SAR's annual budget.

Commissioner Blankenship made a motion to approve travel for 9 people to attend the WASAR conference as long as SAR stays in budget for the rest of the year. Commissioner Miller seconded the motion. The motion carried unanimously.

Mr. Jenkins stated that if there are any funds from fire money at the end of the year, he would like to use it to host the WASAR Conference next year. Approximately 500 people will show up in May 2017 at the fair grounds for the conference. Mr. Jenkins reported that he took on an \$850,000 contract for the USDA Curlew Kai Water program which includes a \$330,000 grant. They will put in two 100,000 gallon water storage tanks.

**Unfinished Business**

With no further business the meeting was adjourned at 3:40 PM.

BOARD OF FERRY COUNTY COMMISSIONERS  
FERRY COUNTY, WASHINGTON



CHAIRMAN, Nathan Davis



VICE CHAIRMAN, Brad Miller



MEMBER, Mike Blankenship



ATTEST:



Clerk of the Board, Amanda Rowton