

FERRY COUNTY JOB DESCRIPTION

PUBLIC WORKS DEPARTMENT

Job Title: PROJECT ENGINEER

Supervisor: County Engineer/Director

Supervises: Engineer Tech V & Engineer Tech VI & Traffic Technician

Scope of Responsibilities & Typical Duties:

Responsibility to manage county construction projects from preliminary engineering phase, design phase, bid-letting phase, construction phase to final completion of all items necessary to complete the project including the records and paperwork.

Limited amount of fieldwork in all weather conditions and reviews construction plans and specifications.

Prepares requests for proposals, coordinates engineering consultant selection, preparation of contractual agreements, and manages consultant contract work on county studies and design projects for roads, bridges, and related capital facilities.

Attends public meetings and meets with county staff, developers, engineers, community members and outside agencies to provide information or resolve concerns regarding county projects.

Requires oral and written communication skills. Proficiency using personal computers and word processing, spreadsheet, and project scheduling software. Ability to successfully work independently or as part of a team.

Qualifications:

A Bachelor of Science degree in Civil Engineering or closely related field, and at least three (3) years relevant experience. Applicable graduate level college course work may be substituted for work experience on a year for year basis or at least 10 years practical experience in a responsible position may be considered as replacing Civil Engineer Bachelor of Science degree.

License and other Requirements:

Valid Washington State Drivers License. State certification as an Engineer-In-Training. Preference given to Licensed Civil Engineers.

Approved by: _____ **Date:** _____
Chair, Board of County Commissioners

Accepted by: _____ **Date:** _____
Employee, Ferry County Public Works Department